

Proficiency Test Video Review

Motion - Special provision for remote areas, more than 300Km from the nearest officials, for bronze tests to be assessed by video.

Only the part of the motion referring to proficiency tests for remote areas needs to be considered as the part for silver and gold tests has already been resolved and is unchanged

The Motion

Special provision for remote areas, more than 300Km from the nearest officials

All administrative and procedural guidelines for existing video assessment of proficiency tests will apply with the following exceptions

1. Provisions will apply to bronze tests only.
2. One (1) silver, or above, commissioned judge for each discipline to be tested, MUST be present at the test centre from the start to the finish of the testing session.
3. The silver commissioned judge for the discipline to be tested present at the venue will act as referee and judge 1.
4. A complete and accurate schedule for the test centre must be provided to the National and State CAOC Chairs at least 7 days before the planned test centre.
5. The schedule must include the names of the candidates, discipline, level of tests and the order of skating.
6. Judges 2 & 3 for each test will be appointed by the National CAOC Chair and must be suitably qualified in the discipline to be tested to at least bronze level.
7. The video footage must be clearly numbered with tests listed and matched to and marked on the test centre schedule e.g. Video 1 First bronze bar dance, candidates 1-10.
8. One discipline only to be included on a section of video footage. Maximum number of tests per section of video footage is 10.
9. Judges 2 & 3 may watch the video once only at normal speed, and then watch it a second time at normal speed to make their assessment.
10. Judges 1, 2 & 3 must make the assessment of the tests independently from each other.
11. 2 of the 3 judges (a majority) must pass the test for the candidate to be successful.
12. The National CAOC Chair will receive back from Judges 2 & 3 the review adjudication decisions, which must be competent, not yet competent, or indeterminate (meaning the video is not suitable to make a competent/not competent decision).
13. The National CAOC Chair will inform the submitting State CAOC Chair and the test referee of the outcome of the adjudication for each test.
14. The Test Referee must confirm and sign the final test result sheet to validate the result before it is announced.
15. No skate ups are allowed.

16. The test centre supervisor must complete all usual test centre paperwork and forward to State and National CAOC Chairs, Chair AATC, Chief examiner DO/EM within 7 days of test centre results being finalized.

Motion approved.

The meeting agreed that 2022 resolution re video assessment of proficiency tests be amended by changing any reference to Pat Wallace to National CAOC Chair and any reference to Briony Beckett to Technical IT assistant.

Regulation for video proficiency tests will now read

Regulations for Video assessment of proficiency tests

The judging process for Proficiency Tests is accepted as described below

1. For Proficiency Tests of Gold and Silver where there are insufficient suitably Commissioned Judges.
 - (a) There must be at least 2 suitably Commissioned Judges for Silver and Gold, known as Judge 1 and Judge 2;
 - (b) The Video Operator must be approved by State CAOC Chair from a prescribed list of eligibility criteria;
 - (c) The criteria are:
 - (i) have proven competence at using video to record skating performances;
 - (ii) have no conflict of interest with the Skater or Coach;
 - (iii) be at least 18 years of age;
 - (iv) have signed the Code of Ethics;
 - (v) must be a Skate Australia member;
 - (d) The recording device will be an iPad as they are easily available and provide sufficient quality for review;
 - (e) The Proficiency Test Director will source the iPad;
 - (f) The link to the video file will be sent electronically to National CAOC Chair or delegate and the Technical IT Assistant approved by the National CAOC Chair
 - (g) When confirmation that the process is complete, the video is to be deleted from the iPad;
 - (h) If possible, Judges will be positioned at the mid point of the long axis on one side of the skating surface or the Figure circles;
 - (i) A Judge may move to get a better view of a specific part of the performance;
 - (j) The Video Operator will remain stationary at approximately the same position as starting position of the Judges;
 - (k) For compulsory dance, the Skater must start to the left of the Judges;
 - (l) For other disciplines the Skater starts as per discipline regulations;
 - (m) The whole Skater must be captured in the video;
 - (n) When Judge 1 and Judge 2 concur on the Proficiency Test result:
 - (i) the result will stand without input from Judge 3 (video assessment judge);
 - (ii) the video will be deleted on site;
 - (o) When Judge 1 and Judge 2 do not concur on the Proficiency Test result, the Proficiency Test Director will commence the Proficiency Test Review Process.

Proficiency Test Review Process

1. The Proficiency Test Review Process (aka Review Process) must be completed within 10 days.
2. The Proficiency Test Director will:
 - (a) notify the National CAOC Chair 7 days before a Proficiency Test/s and that the Review Process may be needed where the full complement of Judges will not be present;
 - (b) send the link to the video file to the National CAOC Chair or delegate, and to the Technical IT Assistant, within 24 hours of the Proficiency Test performance; and
 - (c) notify the State CAOC Chair on the commencement of the Proficiency Test Review Process.

3. The National CAOC Chair or delegate will do the following upon receiving the link to the video file:
 - (a) forward the link to the video file to Judge 3 for a review adjudication.
 - (b) Judge 3 is a suitably Commissioned Judge appointed by the National CAOC Chair in the interim 7 days before the Proficiency Test date;
 - (c) Judge 3 may watch the video once only at normal speed, and then watch it a second time at normal speed to make their assessment;
 - (d) receive back from Judge 3 the review adjudication decision, which must be competent, not yet competent, or indeterminant (meaning the video is not suitable to make a competent/not competent decision);
 - (e) inform the submitting State CAOC Chair and the test referee of the adjudication outcome;
 - (f) ensure all copies of the video file are destroyed;
 - (g) the Test Referee must confirm and sign the final test result sheet to validate the result before it is announced.
4. Where Judge 1 and Judge 2 do not concur, the Skater must not attempt any further tests of the discipline until the Review Process outcome is known.
5. Where the Review Process result is not conveyed to the submitting State CAOC Chair within the allowed 10 days or the adjudication is indeterminant, the Skater's test is deemed to be annulled and the Skater must receive back all monies paid.
6. When the review has been completed, the Test Referee is to sign the result sheet to confirm the assessment result.

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